

# scrib TRANSFER

## Student records transfer

*Easy, fast, secure*

When students transfer to another school system, does your office receive records requests via email, fax, phone, and the postal service? Is it difficult or tedious to verify contacts from other school systems? Are staff unsure on whether documents were received by the requesting school system? Do you know where students are transferring to and if it can be prevented, or if it is impacting drop out or graduation rates?

With ScribTransfer, student records offices can:



### Streamline processes

to manage the influx of records requests from other school systems through one online system.



### Simplify staff verification

Scribbles Software makes it easy to verify school system staff so records stay secure and private.



### Protect student data privacy and document loss

through a secure online platform with configurable user permissions.



### Securely send documents in minutes, not days

to the student's new district, charter school, virtual academy, or private school.



### Track document status and activity

through an audit trail and automated messaging to recipients.



### Gain insights into student movement

through data and reporting on where students are going– so you can prevent student transfers, ensure accurate drop out and graduation rates, and make better program decisions.

**Over 750,000 student records transfers** have been processed by school systems across the country through ScribTransfer. Ready to get your school system started? Visit [www.scribsoft.com](http://www.scribsoft.com) to contact us today!



## What do ScribTransfer customers have to say?

*"It's **super easy to use and cuts down confusion** when searching for school personnel to send requests to." - Registrar, Clayton County Public Schools*

*"[Scribbles Software] is **helping us to be able to reach out to [students who are transferring] to find out why they are leaving. And surprisingly, a lot of them are leaving because of something that can actually be changed. And because we're able to track them, we're able to bring them back. I would say the best part of ScribTransfer is being able to just run reports and to be able to see where people are going.** It's important to be able to run reports like that because if you don't know where a student's going, eventually that's going to affect a lot of other stuff. **It affects your graduation rate and your dropout rate, and it also helps with [paper] costs.**" - District Registrar Records Lead, Kansas City Public Schools*

*"**The proof is in the pudding with our dropouts. The reporting tools associated with ScribTransfer are crucial to the PowerSchool team.** At DPS, we used to have multiple question marks in Cohort for any given student. These are hard to clear up normally, but **using ScribTransfer for document transfer lets us clear them all out before the school year even started.**" - District Records Technician, Durham Public Schools*

*"**ScribTransfer has saved Columbus City Schools a lot of money. In the past, we would email, fax or mail student records, which could result in a FERPA violation.** With ScribTransfer, we have been able to [securely] transfer records. **The switch also saved us over \$16,000 just in postage, plus maybe \$12,000 in printing and copying fees.** There was also a significant increase in employee productivity. There were no more lost records or duplicate requests. So we're really thrilled that some of those results came from ScribTransfer." - Supervisor of Central Enrollment, Columbus City Schools*

## Check out the full suite of Scribbles Software Solutions:



**ScribPreK**  
Online PreK Application and Enrollment

**ScribTransfer**  
Online Student Record Transfer Between K-12 School Systems

**ScribEnroll**  
Online Student Enrollment & Re-Enrollment

**ScribOrder**  
Online Student Records Request & Payment Solution

**ScribChoice**  
Online Student Choice, Magnet, & Program Placement

**ScribOnline**  
Online K-12 Document Management

**ScribFolders**  
Electronic Cumulative Records in Virtual Folders

**ScribForward**  
College Application Document Management